

OSPTO Board Meeting Minutes for Thursday Oct 21, 2021

Called to order at 6:00 PM.

1. **Introductions**

- o All attendees introduced themselves.

2. **Housekeeping**

- o Frances Hong made a motion to approve the August minutes, seconded by Michele Husak . All board members voted in favor to approve the August minutes.
- o Frances Hong made a motion to approve the October agenda, seconded by Masha Kohn . All board members voted in favor to approve the October agenda.

3. **Principal's Report** April Holland

- o Information shared about the threat assessment process that took place regarding the recent threat that occurred. The police were contacted, and any students/staff named in the threat were contacted, and their safety determined. Unable to share the minutiae of the threat as minors are involved.
- o There is a very detailed, leveled, County process that is followed that includes County Mental Health, the district, and the police. If there is not 100% certainty that the threat has been addressed, then the process moves to the next level. School may be cancelled if it is determined that concerns still remain.
- o The first successful rally occurred last week. There was a great feeling of normalcy and students enjoyed the event.
- o The required number of chaperones have volunteered for a semi-formal dance that will occur on Dec 3, 2021 .
- o Out of three applicants, someone has been offered the position of soccer coach. No official announcement has been made as things are still in process.

4. **Academic Council Update** Charlotte Allen

- o Academic Council is the shared leadership of the school. They meet on-campus every Thursday for approximately 2 hours. All are welcome to attend all or part of the meeting.
- o There is a concerted effort to make AC more accessible to the school community. The Shark Bytes communications includes a link to access the agenda, and to the form to provide comments, feedback, etc. to be shared at the meetings if unable to attend in person.
- o Interim was discussed and some new interims were proposed. Those agreed upon will be sent to the board for approval.
- o As Charlotte stepped into the parent representative role for Susanna Jones without a consensus vote, she requested that a vote take place to make her position as parent representative official. Frances Hong made a motion to nominate Charlotte Allen for the position of parent representative to the Academic Council. Michele Husak seconded the motion. Charlotte Allen approved for the position.

5. **ASB Support/Collaboration** Charlotte Allen
 - o Charlotte Allen reached out to the staff member that oversees the ASB to offer the OSPTO's support.
6. **PTO Administrative Business**
 - o No treasurer's report this month as Kerry-Ann was unable to attend. She did meet with Ms. Holland to discuss the budget and will present it at the next meeting.
7. **School Garden** Peter Menard
 - o The garden is being resurrected after the pandemic. The garden is maintained by the Garden Advisory, Environmental and Agricultural Science classes, and community service volunteers. Advisory students work in the garden every day.
 - o The Nutrition classes recently used ingredients grown in the garden to make meals for staff.
 - o The garden is having issues with pests such as voles and snails. Raised beds and copper tape can help deter them.
 - o Raised beds are identified by a number wood burned onto a wooden disc. Those donated will have the name of the person who donated it written on it as well.
 - o Donations of funds or supplies would be appreciated. More information can be found on the garden website:
<https://sites.google.com/view/oceana-high-garden/home?authuser=0>
 - o OSPTO will share links to drum up donations.
 - o The wood discs that are made decorate the fence surrounding the garden. Fundraiser suggestion to create custom messages on discs for the fence.
 - o Parent volunteers are welcome. Alex Mullin and Meena Motwari volunteered to be on the garden committee and to volunteer in the garden.
8. **Open Forum**
 - o No items proposed for discussion.

Meeting adjourned at 6:59 PM

Minutes taken by Louise Southwick, Secretary